

**BOARD MEETING NOTICE AND AGENDA**

**CULVER CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education to**

**“Conduct the District’s Business in Public”**

**CLOSED SESSION – 6:00 p.m.**

**OPEN SESSION – 7:00 p.m.**

**District Office Board Meeting Room  
4034 Irving Place, Culver City, CA 90232**

**November 27, 2007**

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting.

If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

**PRESENTATIONS AND PUBLIC COMMENTS**

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes.

Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

**1. CALL TO ORDER**

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

**Roll Call – Board of Trustees**

- Marla Wolkowitz, President
- Stewart Bubar, M.S., Vice President
- Dana Russell, D.D.S., Clerk
- Jessica Beagles-Roos, Ph.D., Member
- Sandra Davis, M.A., Member

**2. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**3. RECESS TO CLOSED SESSION**

- 3.1 Student Discipline (Pursuant to EC §35146; §48918 (c))
  - a) Expulsion of Pupil Services Case #02-07
- 3.2 Conference with Labor Negotiator (Pursuant to GC §54957.6)
  - Agency Designated Representatives: Patricia Jaffe, Assistant Superintendent, Human Resources, David El Fattal, Assistant Superintendent Business Services
  - Employee Organizations: Culver City Federation of Teachers (CCFT) and

- Association of Classified Employees (ACE)
- 3.3 Public Appointment/Employment (Pursuant to GC §54947)
- Certificated Personnel Services Report No. 9
- Classified Personnel Services Report No. 9

**4. ADJOURNMENT OF CLOSED SESSION**

**5. REGULAR MEETING – 7:00 p.m.**

**5.1 Roll Call – Board of Trustees**

- Marla Wolkowitz, President
- Stewart Bubar, M.S., Vice President
- Dana Russell, D.D.S., Clerk
- Jessica Beagles-Roos, Ph.D., Member
- Saundra Davis, M.A., Member

**5.2 Flag Salute**

**6. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

**7. PUBLIC HEARING - None**

**8. ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.  
 Motion by \_\_\_\_\_. Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_

**9. CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements.  
 There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – November 13, 2007
- 9.2 Approval is Recommended for Purchase Orders and Warrants
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 9
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 9

**10. AWARDS, RECOGNITIONS AND PRESENTATIONS**

- 10.1 American Citizenship Awards
- 10.2 Culver City Education Foundation Building Blocks

11. **PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda.  
Those persons wishing to speak should complete a Speaker’s Card and submit it to the Superintendent’s Executive Assistant.  
In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Student Representatives’ Report
- 11.2 Superintendent’s Report
- 11.3 Assistant Superintendents’ Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. **INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Presentation by Educational Networks on Proposed CCUSD Website Design

***RECESS THE REGULAR MEETING OF THE BOARD OF EDUCATION AND CONVENE THE MEETING OF CULVER CITY SCHOOL FACILITIES FINANCING AUTHORITY***

- 1.0 Approval of the Report of the Treasurer - Controller

***ADJOURN THE MEETING OF CULVER CITY SCHOOL FACILITIES FINANCING AUTHORITY AND RECONVENE TO THE REGULAR MEETING OF THE BOARD OF EDUCATION***

13. **RECESS**

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda.  
Those persons wishing to speak should complete a Speaker’s Card and submit it to the Superintendent’s Executive Assistant.  
Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

**Superintendent’s Items**

14.1 Approval is Recommended to Nominate Board Members for the California School Boards Association Delegate Assembly

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**Education Services Items**

14.2 Approval is Recommended for the SIAC High School Overnight Field Trip to Zaca Lake, CA January 8-10, 2008

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3 Approval is Recommended for the Adult Education Program – 2008 Winter Trimester for Adults

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.4 Approval is Recommended for the Expulsion of Pupil Services Case #02-07

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**Business Items**

14.5 Approval is Recommended to Authorize the Contract Between CCUSD and Educational Networks

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.6 Approval is Recommended of Service Agreement for Third-Party Administration of Employer 403(b) and 457(b) Retirement Plans

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**Personnel Items**

14.7 Approval is Recommended for Job Title Change from Maintenance Carpenter (Salary Range 28) to Carpenter (Salary Range 29) and of New Classified Job Description - Carpenter

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.8 Approval is Recommended for Job Title Change from Maintenance Locksmith (Salary Range 28) to Locksmith (Salary Range 29) and of New Classified Job Description - Locksmith

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.9 Approval is Recommended for Job Title Change from Maintenance Painter (Salary Range 28) to Painter (Salary Range 29) and of New Classified Job Description - Painter

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.10

Approval is Recommended for Job Title Change from Payroll Clerk (Salary Range 25) to Payroll Technician (Salary Range 29) and of New Classified Job Description – Payroll Technician

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**15. BOARD BUSINESS - None**

**16. PUBLIC RECOGNITION – Continued**

Public Recognition is the time when members of the public may address the Board on matters not scheduled on the agenda. Those wishing to speak must complete a Speaker’s Card and submit it to the Superintendent’s Executive Assistant. Three (3) minutes will be allotted to members of the audience, for a total of twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda.

16.1 Members of the Audience

16.2 Members of the Board

**17. ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent’s Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

**FUTURE MEETINGS**  
**December 11 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place**  
**January 15 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place**